

2023-2024

Almeria

MIDDLE SCHOOL

2023 - 2024

STUDENT HANDBOOK



STUDENT HANDBOOK

Home of Dolphins



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School Wide Expectations

Almeria uses the acronym **WAVE** as a part of our school-wide student expectations.

Dolphins will...

- Work Hard
- Act Responsibly
- Very Polite
- Everyone safe



Office Staff

Principal's Office	Assistant Principal Office:	Counseling Office	Climate & Culture Coach
<u>Principal's Secretary:</u> Mrs. Flores	<u>Discipline Clerk:</u> Ms. Strain	Mrs. Casas-Duran (A-L)	Mrs. Delgado-Oramas
<u>Principal:</u> Dr. Hall	<u>Assistant Principal:</u> Dr. Conriquez	Mr. Ramirez (M-Z)	

Bell Schedule

<u>Regular Schedule</u> <i>Teachers ' with 1st lunch</i>	<u>Minimum Day</u> <i>(Every Wednesday)</i> <i>Teachers ' with 1st lunch</i>
Period 1 8:00 – 8:57	Period 1 8:00 – 8:40
Period 2 9:02 – 9:59	Period 2 8:45 – 9:25
Period 3 10:04 – 11:01	Period 3 9:30 – 10:10
1 st Lunch 11:01 – 11:36	1 st Lunch 10:10 – 10:45
Period 4 11:41 – 12:38	Period 4 10:50 – 11:30
Period 5 12:43 – 1:40	Period 5 11:35 – 12:15
Period 6 1:45 – 2:42	Period 6 12:20 – 1:00
<i>Teachers w/2nd Lunch</i>	<i>Teachers w/2nd Lunch</i>
Period 1 8:00 – 8:57	Period 1 8:00 – 8:40
Period 2 9:02 – 9:59	Period 2 8:45 – 9:25
Period 3 10:04 – 11:01	Period 3 9:30 – 10:10
Period 4 11:06 – 12:03	Period 4 10:15 – 10:55
2 nd Lunch 12:03 – 12:38	2 nd Lunch 10:55 – 11:30
Period 5 12:43 – 1:40	Period 5 11:35 – 12:15
Period 6 1:45 – 2:42	Period 6 12:20 – 1:00



Academics

Honor Roll

Students with outstanding academic achievements are recognized by the school through the honor roll. The following guideline determines Honor Roll eligibility:

- Academic Awards
 - Students who have maintained a GPA of 3.0 or higher for the 2023-2024 1st semester and 2nd Semester 4th quarter progress will be eligible for the Academic Awards.

Intervention Programs

Almeria Middle School provides students with intervention opportunities within the school day. Placement is based on assessment data including performance on state tests, FUSD benchmarks, and/or assessments in math, language arts, and reading.

Promotion Ceremony Criteria

The 8th Grade Promotion Ceremony recognizes students who have successfully completed middle school. 8th graders have a structured schedule of activities to celebrate the completion of their middle school years. All 8th grade students and parent/guardians will sign the 8th grade contract in the spring, outlining the expectations and privileges that are available.

Library

The library is open from 7:15 – 3:00. No food, drinks, or gum are allowed in the library. The library is a place for students to read and study and noise should be kept to a minimum. Students who disrupt the learning environment will be referred to the office.

Textbooks/Library Books/Laptops

- Textbooks are assigned to each student for home use. Students are responsible for the materials they check out and should return them promptly so that other students may use them.
- Students must notify their parents, library staff, and a teacher immediately if a book is lost. The student must pay for all lost or damaged books at the time of the loss or damage.
- Students who have not cleared any outstanding books/fines may have their participation in school activities revoked.
- FUSD electronic devices are the responsibility of the student. Any device that is lost, damaged, or stolen while in the care of the student is the responsibility of that student.

Homework

Homework is designed to reinforce student learning. Whenever possible, students should contact classmates when absent for missed assignments, visit their Microsoft TEAMS, or Q account. Parents should check their child's agenda to ensure he/she keeps accurate documentation regarding homework. Parents may request homework assignments through the office if a student is absent for three or more days.

Teachers will communicate their homework expectations in their respective syllabi. In general, homework is assigned most days, especially in ELA and Math. Students are expected to complete assignments on time. Students who have not been assigned homework are expected to read at least 15 minutes daily.

Physical Education

The P.E. program at Almeria is designed for total fitness of the student. Daily dressing in the school P.E. uniform and participation is required of all students. Students will dress daily unless notified by the instructor.

Students are expected to wear proper physical education uniforms in class every day. The uniform may be purchased through the PE department. The physical education uniform includes a dry-fit graphite ALM physical education shirt and black ALM shorts. All clothes should be clearly labeled with the student's last name, first name/initial. Clothes should be taken home on Fridays, laundered, and returned for use on Monday.

The cost of the P.E. uniform is \$15 dollars for the shirt and \$10 for the shorts. The total cost is \$25 for the P.E. uniform.

Excused from P.E. Activity

If a student is unable to participate in physical education because of injury, illness, or a disabling condition, parents must write a note requesting a P.E. exemption. Students needing to be excused more than 5 days must have a physician's statement documenting the specific activity limitation. Students may be given an alternate assignment during this time. If the student is excused for a long duration period, they may be assigned to a classroom and will do assignments determined by the PE teacher.



FONTANA UNIFIED SCHOOL DISTRICT

Every Student Successful | Engaging Schools | Empowered Communities

Williams Complaint Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

3. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at www.fusd.net. You may also download a copy of the California Department of Education complaint form in English and in other languages from the following Web site: <http://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp>



Activities

Activities Program

Almeria Middle School wants every student to become involved in school activities. The Activities program supports clubs, dances, student-led lunch activities and is designed to help students grow socially.

Activity Eligibility

To be eligible to attend a school activity, students must have the following:

- Attendance: must attend at least 4 periods of class the day of the event.
- Permission forms signed by parent/guardian.
- Permission forms turned in to ASB prior to event.
- GPA: 2.0 with no more than one F.

Reminders

- Almeria Middle School activities are for Almeria students only.
- Activities and ticket sale dates will be announced during the announcements.
- Students must abide by the school dress code policy.
- Students who have served discipline consequences cannot attend.
- These activities are considered a privilege and can be revoked by Administration.
- All participants are subject to school rules and policies.
- Exclusion lists are by activity. Students who are on the list must be cleared prior to the purchase of the activity.

Photo Identification Cards

A student photo identification card is provided to each student during student photos at the start of the year. Please carry them at all times. The replacement cost is \$5.00.

Student Planners/Agendas

All students will receive a student planner. If a student wishes to have one or replace one, they can be purchased through ASB and picked up in the Guidance Office.

Student Government

The Almeria Middle School Student Government is made up of officers elected by the general student body, club representatives and representatives elected by grade level. ASB serves as a communication link between students and staff and between students of various grade levels and groups. ASB promotes leadership, initiative, and decision-making among its members. It is the duty of all ASB members to bring to the group's attention all suggestions, recommendations, and ideas from the students they represent (regarding student activities, school policies, and other concerns) and report it to the ASB class. Students enrolled in ASB must have and maintain a 2.0 grade point average with no more than one F.



Athletics

Almeria Middle Sports

Available sports: Volleyball, Basketball, and Soccer.

ATHLETIC ELIGIBILITY

The student members of the athletic teams represent Almeria Middle School. As school representatives, all athletes are expected to display good sportsmanship and exemplary behavior on and off the athletic field and courts. To be eligible for a team, students must have a Parent Permission slip and a current GPA of 2.0 or higher with no more than one F. Medical P.E. exemption notes also mean that a student cannot participate in Almeria sports. Satisfactory citizenship is also required of student athletes. If a student's grades fall below minimum standard, he/she will be ineligible to participate in athletics for the next quarter grading period.

Conduct

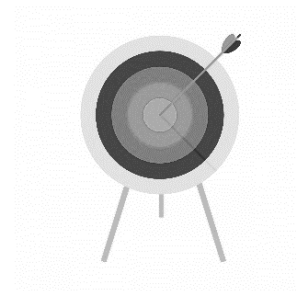
Each student is expected to behave in accordance with the Schoolwide Discipline Plan. Any assigned detention must be served before participating in practices or games.

Attendance

In order to participate in the day of the game, the student must attend school a minimum of four periods on that day.

Athletic Uniforms

All students are financially responsible for the care of their uniforms and agree to replace them in the event they are lost, stolen, or damaged.





Attendance

Daily attendance at school is the best way to achieve academic success. Students should arrive to school on time and ready to learn every single day.

Excused Absences

Attendance will be closely monitored. We expect parents/guardians to call Almeria Middle on the day of an absence at (909) 357-5350 from 7:30 a.m. to 4:00 p.m. After 4:00 p.m., leave a voicemail regarding an absence. When leaving a voicemail, please leave the following information:

- Name (first and last) and exact date(s) of absence
- Reason for the absence
- Leave information regarding more than one absence, if applicable.

Health Circumstances

Students requiring crutches or wheelchairs will need a doctor's note. Parents should confirm with their child that the note was given to the office on the day of his/her return to school. It is the responsibility of the parent/guardian to contact the school regarding absences. A doctor's note is required after 14 sick/illness absences.

****Students more than 30 minutes late are considered absent and require a parent or doctor's note.**

Arrival Time

School starts at 8:00 a.m. The campus opens at 7:30 a.m. and all students are encouraged to be on campus no later than 7:50 a.m. All students are expected to be in their first period classroom and ready to learn before the tardy bell rings. A student with a legitimate excuse for being tardy must present a written note from their parent/guardian to the attendance office when they arrive to school.

Tardiness

Administrative Tardy Consequence

Period 2-6

Number of Tardies	Action	Consequence
0 – 14	Teacher-determined consequence	Verbal Warning
15	Teacher Referral	School Counselor Meeting
25	Office Discipline Referral	Parent Notification
35	Office Discipline Referral	1 hr. tutoring + call home
45	Office Discipline Referral	Parent meeting/Parent Shadow
60	Office Discipline Referral	Meeting with the Principal

Period 1 Tardies

Number of Tardies	Consequence
15	Personal call home (office)
25	Parent meeting (teacher/office)

Truancy

Students who are absent from school for more than thirty minutes of any school day without the knowledge of a parent/guardian and without a valid excuse are truant. Students who are truant more than three days will be reported to school authorities as habitually truant. Students who are in a different location on campus during instructional time without the knowledge or permission of their teacher are considered truant.

If the truancy continues, the student may be referred to the School Attendance Review Board (SARB). All students with full day truanies will be moved through progressive discipline steps.

Leaving Campus During School Hours

Parents/Guardians who need to check out students during school hours should do so through the attendance office. Only the parent/guardian can check out students from school. Those listed on the emergency contact list must have prior approval from the parent/guardian to pick up students. Office staff will verify the approval. If a student is called out of class early, it can be very disruptive to other students and to the teacher. When possible, please try and schedule appointments so they do not conflict with school hours. A Permit to Leave Campus form, with the time, will be required by the adult who picks up the student. If the student will return to campus the same day, then the adult will need to return the form with the return time.

Independent Study

An independent study program is available for students who will be unable to attend class for 3 to 14 consecutive school days. Fourteen days is the maximum amount of time a student can be enrolled in independent study. Please contact the independent study coordinator or the front office.





Campus Guidelines

Cell Phones

Electronic communication devices, such as cell phones, shall be permitted on campus with the following guidelines and restrictions:

- Almeria students who possess electronic communication devices may not turn on or use the electronic communication device during school hours, unless under the direct supervision of a staff member.
- The devices must be turned off after 8:00 a.m. and students may turn them back on at 2:42 p.m. or the end of the official instructional day.
- Cell phones that ring during the school day can be confiscated.
- Cell phone use is prohibited during passing periods, breaks, and lunches.
 - Repeated incidents will result in discipline – see the discipline section for details.
- Earbud/headphone use may be used in the classroom if approved by the teacher.
- Progressive discipline policy for electronic devices:
 - 1st offense – warning, student can pick up at the end of the school day.
 - 2nd offense – parent pick-up
 - 3rd offense – parent pick-up and parent meeting
 - 4th offense – parent pick-up and after school detention

*Cell phones are permitted in class on a per teacher basis for educational purposes at teacher discretion.

* Cell phones are permitted in class if used for medical purposes.

**Any personal electronic device brought by students is the responsibility of the student. Almeria Middle will not be held liable for any lost, damaged, or stolen devices.

Prohibited Items

Students should only bring school materials needed for learning. Valuables are not to be brought to school. The following items are prohibited at school: Gum, sunflower seeds, toys, balloons, stuffed animals, collectables, excessive amounts of money, marking pens (Sharpies), spray containers/water guns, cameras, rollerblades, wallet chains, poppers, blankets, laser pointers, portable speakers, and portable gaming devices, etc.

*Confiscated items will not be returned to the student. The item must be picked up by a parent. If a student needs to call a parent, they must use an office phone. The school does not assume liability for misplaced, lost, or stolen items.

Responsibility

Students are responsible for all items in their possession and should never leave backpacks, books, laptops, or personal belongings unattended. The school cannot be held responsible for loss or damage to personal items. Large sums of money and articles of real or sentimental value

should not be brought to school. When items of value must be brought to school, they should be left in the office for safekeeping until they are needed.

Selling on Campus

Students are not allowed to sell on campus unless approved by the ASB Director. This includes school fundraisers. A student found selling will be reported to the Administration Office.



Dress Code

A dress code policy is maintained to provide a school climate for learning, increase self-esteem of students, and ensure campus safety/security. PE uniforms are to be worn in PE class only. Students must wear street clothes to all other classes.

The governing board of the Fontana Unified School District believes that appropriate dress and grooming contribute to a productive learning environment. The board expects students to give proper attention to personal cleanliness and wear clothes that are suitable for the school activities in which they participate. Student clothing must not present a health or safety hazard or a distraction that would interfere with the educational process. (Board Policy 5132)

Students, while at school or any school related activity, are expected to follow the Almeria dress for success code. The following regulations set limits on what is permissible:

- Clothing, jewelry, and/ or accessories that may provoke others to acts of violence, may be disruptive to the educational environment, or may be used as weapons, including but not limited to gloves, hair net, wristband, belts, belt buckles, sharp ended piercing/ jewelry, chains, and any gang identified, or unsafe items are prohibited.
- Clothing and jewelry shall be free of writing, pictures, and any other insignia or indications that are profane, obscene, sexually suggestive, or that advocate racial, ethnic, sexual, or religious prejudice, tagging, gambling, violence, the use of drugs or alcohol or any other illegal activity.
- Hats are allowed on campus, if they are worn properly and are not deemed intrusive to the learning environment. For safety and identification purposes, a student may be asked to remove their hat. Hoods are not allowed except outside on days of cold weather and/ or rain. Hoods may not be worn inside the classroom or main building. Footwear must be worn at all times. Students must wear footwear that is safe and appropriate for the learning environment. Middle school students must wear shoes that have a back or strap. Crocs must be worn in “sports-mode” only. Open toe-sandals, slippers and steel toed footwear are prohibited.
- Gang associated attire, which may include but is not limited to belts, footwear, jackets, dark glasses not medically prescribed and worn indoors, bandanas, hats, and/ or headgear is prohibited.

- Pajamas may not be worn to school outside of school spirit day sponsored by ASB.
- Clothing must cover under garments.
- Excessively baggy clothing and sagging are not permitted. Overly tight or revealing clothing is also not permissible. No pajamas except on designated dress up days.
- Backpacks, purses, clothing, notebooks, etc. are to be graffiti free at all times.

In the case of questionable dress (not covered in the dress code above), a site administrator will make the final decision. Appropriate action will be taken at that time, and when necessary, home contact will be made seeking parental cooperation and assistance. If parents are unable to be contacted to bring an appropriate clothing item for their child, a loaner shirt will be provided to the student to wear for the remainder of the school day.



Student Safety

Arrival and Departure Times

Almeria middle school is open to students between the hours of 7:30 a.m. to 3:00 p.m., unless enrolled in a supervised activity or have a pass from a staff member. Students are not permitted in classrooms before school, unless prearranged with a staff member.

Campus Supervision

District Safety Officers (DSO) are hired by FUSD to help provide a safe and secure environment for our campus. The DSOs provide supervision before school, during passing period, at lunch, and after school. During these times, students are to stay in supervised areas/boundaries.

Closed Campus

Almeria is a closed campus. Once a student arrives at school, they may not leave without proper authorization from the office until the end of the school day. All visitors, students, or adults are required to check in with the front office before going onto campus. Visitors must show formal identification and will be screened through our Q system. Former students are considered visitors. Visitors on campus without office authorization will be asked to leave.

Hands off Policy – Respect Yourself, Respect Others, Respect Property

Our number one priority is the safety of all students. We want to create a learning environment where students can thrive. Students are expected to keep their hands off one another and people's (and school's) property. Failure to do so can result in disciplinary action.

Emergency Drills

Emergency drills are required by law and are an important safety precaution. Student safety is our number one priority, and it is essential that all FUSD students and staff know and follow emergency protocol and directions promptly and safely. In the event of an emergency, teachers will instruct students on what to do. Students are expected to follow the classroom teacher's instructions, exit silently and line up in the area indicated by the teacher.

Reporting of Accidents

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to office personnel.

Use of Drug-Detection Dogs:

To keep the school free of drugs, the district may use specially trained non-aggressive dogs to sniff and alert staff to the presence of substances prohibited by law and Board policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events. Drug-detection dogs are not allowed to directly sniff any students.





Student Services

School Counselors

Counselors are available to assist students and parents during their time at Almeria Middle. Parents and students may contact a counselor to schedule an appointment regarding academic progress, conflict resolution, and/or social and emotional concerns.

Schedule Changes

- Schedules may be changed for the following reasons only:
 1. To assist in the balancing of classes.
 2. To assign students to a different level of subject being taken because of student need (i.e., general math to advanced math).
- Schedule changes will NOT be permitted for:
 1. Changes to a different teacher in the same subject.
 2. Changes from a subject one period to the same subject a different period.
 3. Change to a different lunch period.

Deliveries to Students

To minimize classroom disruptions, no flowers, balloons, gifts, or non-school related deliveries will be allowed for delivery to students. Students may pick up necessary items for school use during passing periods or lunchtime. If an item is needed for school use, the student may use the office phone during passing period or lunchtime. Parents should communicate with their children beforehand regarding picking up items.

- To ensure the safety of all students, food deliveries such as Uber eats, Grubhub, Door Dash, etc. will not be accepted by Almeria Middle School personnel.
- No parent or service delivery food items can be dropped off with exception of medical accommodations (must be prior approved through the health).

Lunch Program

The cafeteria serves a complete and balanced free lunch. Each item on the menu meets or exceeds state and federal nutritional requirement. A balanced lunch includes entree, salad or vegetables, fruit, and milk. Ala carte items are also available.

Health Services

Parents are to notify the health office about serious health concerns and regularly prescribed medication. If an injury occurs, students must notify a teacher or a staff member immediately. In case of serious injury/illness parents are contacted for referral to their family physician. If students become ill or have a health concern, they may ask their teachers for a pass to see the health assistant. The health assistant's hours are from 7:00 a.m. to 2:30 p.m.

To maintain student safety, students who are ill should not use their cell phone to contact parents. All students must report to the health office where parent contact will be made.

Medication at School

- The school nurse and health clerk do not dispense any medication without written authorization from the parent and the doctor.
 - Students taking any medication must have a completed medication authorization form completed by the doctor and signed by a parent. Medication must be in a properly labeled container and delivered to the nurse or health clerk by his/ her parents. Students must obtain a pass from the teacher to leave class to take medication.

Immunizations

Receiving shots/immunizations promptly ensures the safety of all students. Whooping cough, also known as pertussis, continues to threaten students in California. To stop its spread, California law requires that all students entering the 7th grade must have proof of a whooping cough booster (Tdap) shot and two measles (MMR) shots. It is stated that students will not be allowed to attend 7th grade without an up to date shot record.

Theft, Prevent it!

Almeria Middle School will make every attempt to protect personal property of students but is not responsible for any loss or damage. Students are responsible for loss or damage of personal property such as books, clothing, equipment, or instruments. Students are not to bring valuable belongings to school. The following is an example of what students can do to protect their personal belongings:

- Identify personal items such as books, notebooks, gym shoes, gym clothes, sweaters, and jackets by marking their name on each article.
- Lock the bike to the rack. Do not loiter in the bike area.
- Do not share the PE locker combination with anyone. Do not bring an excess amount of money or valuables to school. Remove important items from backpack and place items inside a secured locker. Students are responsible for the condition and use of the assigned locker.
- If a theft occurs, report it to the guidance office immediately. Make sure to complete an incident report. The theft and a report do not relieve the student of payment for any lost items such as school materials (books, PE locks, laptop, etc.).

Lost and Found

We encourage all AMS students to make every reasonable effort to see that those who lose property get it back as promptly as possible.

Lost Item	Check this Location
Jewelry, cell phones	Front Office
Textbooks, notebooks, laptops, and chargers	Library
Lunch boxes, clothing, and shoes	MPR



Parent Communication

An open line of communication between the school and parents is very important. Parents are encouraged to always contact the teacher as a first step in communication about the students' academic progress. The following are regular communication procedures.

Almeria Middle School Website

The Almeria middle school website is www.fusd/almeriams.net. There, you will find a monthly calendar with weekly updates, student activities and other important events.

Q Grades Access



Parents have access to grades via a web-based grade book, Q. Students and parents will be issued a Q log on information at the beginning of the school year. There is a link to Q through the Almeria middle school website.

Parent Square

Parent Square is an app that can be used by the school and families to communicate. The best feature about this app is the ability to translate (Spanish, Urdu, Tagalog, etc.). If parents have further inquiries regarding Parent Square, please see the Community Aide.

Homework online

Many Almeria middle school teachers post homework and classwork information on Microsoft Teams. Homework is designed to reinforce student learning. Whenever possible, students should contact classmates when absent for missing assignments, visit their Q account, or Microsoft Teams. Parents should check their child's agenda to ensure he/she keeps accurate documentation regarding homework. Parents may request homework assignments through the office if the student is out for three or more days.

Teachers will communicate their homework expectations in their respective syllabi. In general, homework is assigned most days, especially in ELA and Math. Students are expected to

complete assignments on time. Students who are not assigned homework are expected to read for at least 15 minutes at home.

Progress/Grade Reports

Students will receive progress reports, quarter grades and semester grades for all courses in which they are enrolled. Students may also receive citizenship and work habit marks during the grading period. After the close of each grading period, report cards will be mailed home. Parents should contact their child's teacher if they have concerns regarding their child's progress.

Back-to-School Night

Back to school night is set aside so that parents can meet teachers and see all the good things that are happening at Almeria. Parents should check the calendar of school activities and plan to attend.

Marquee

Weekly updates on our electronic marquee highlight upcoming events.



Transportation

Bicycles, Skateboards, and Scooters:

Students must obey all traffic rules, signs, and signals while riding their bike, skateboard, or scooter to and from school. Helmets must be worn. It's the law.

Students must use the crosswalks and intersections when crossing the street.

Bike Rack Expectations

- Dismount bike, skateboard, or scooter in front of the school and walk it to the bike rack.
- Lock it up! Although there are safety precautions, the school is not responsible for stolen bikes, bike parts, or damaged bikes. Bike, skateboard, and scooter riders must have their own bike lock.
- When leaving school, walk the bike, skateboard, or scooter to the street before riding. Never ride the bike, skateboard, or scooter on school grounds. Rollerblades are not permitted on campus.
- Follow the above guidelines or there will be consequences and possible loss of privileges.





Discipline

Behavioral Expectations

At Almeria, students and staff conduct themselves using our “Rules to Live By.” These rules are:

- TRUTH
- TRUST
- BE YOUR PERSONAL BEST
- ACTIVE LISTENER
- NO PUTDOWNS

Almeria students will be:

- EFFECTIVE COMMUNICATORS who read, write, speak, and listen.
- POSITIVE PROBLEM SOLVERS who look for a variety of solutions and seek help when needed.
- ACADEMIC ACHIEVERS who strive to do their personal best.
- RESPONSIBLE CITIZENS who respect the environment, are self-motivated and have life long-goals.
- TEAM PLAYERS who work well with others and can be counted on to follow through.
- AMBITIOUS PERSONS who display a positive attitude and strive to do their best.

Progressive Discipline Guidelines

The steps below also include parent notification by the teacher. Steps 3 -5 may also include contact from a counselor or administrator.

Step 1: Student Warning

Step 2: 20-minute teacher detention

Step 3: Lunch Detention

Step 4: Proctor Detention Assigned

Step 5: Referral to the office

Disciplinary Consequences

Educators across the nation recognize the importance of fostering positive, healthy school climates and helping students learn from their mistakes. Almeria is a PBIS school and takes a positive approach to discipline by using a school-wide system of support that includes proactive strategies for defining, teaching and supporting appropriate student behaviors to create a positive school environment. Restorative practices will be included in the Almeria behavior system.

Restorative practices include the use of informal and formal processes that work proactively to build relationships and a sense of community by preventing conflict and wrongdoing.

When students are not obeying the rules and policies of the school, they may be subject to disciplinary action. These consequences are used as interventions or means to correct the improper behavior. **Failure to serve the assigned corrective measure will result in the advancement of action according to the discipline hierarchy.**

Student Behavior Contract: Students with continual or serious behavioral problems may be asked to enter a behavior contract with a teacher, a counselor or an administrator including their parent/guardian. These contracts direct specific requirements for that student. Failure to fulfill the requirement shall result in further disciplinary action, such as suspension or an appearance before an administrative review panel to determine whether the procedure should be initiated to expel the student.

Detention: Teachers/Administration may assign a detention as a disciplinary consequence for minor classroom infractions or homework violations. These detentions are served with the teacher/administrator and are usually 15 minutes to one hour in length. Students are notified 24 hours in advance as to the time and date when they will serve. Failure to serve will result in additional consequences. Continued failure to show will result in a referral to the office.

After School Work Program (ASWP): Almeria implements an after school work program as a part of the community service learning and as a corrective disciplinary action. Students are responsible to communicate with their parents the time and date when given this consequence. Students will be sent a notice in the morning reminding them of their scheduled ASWP. Students are expected to report immediately after school to the main office. Failure to report after school will result in additional consequences. Parents and or/ or guardians are responsible to provide transportation if needed. A notification will be sent to parents each time ASWP is assigned.

Mid-Day Reflection Center: Almeria offers a midday reflection center for students as part of our discipline. Students will receive a notice in the morning reminding them of their scheduled day. It is the student's responsibility to arrive on time to their designated reflection room and to follow all directions of the adult in charge.

Parent Shadowing/Reverse Suspension: At times, in lieu of suspension, a parent may be asked to shadow the student for part of or the whole day. This arrangement is made at the discretion of administrators only.

Citations: citations may be issued to students by the Fontana Unified School District School Police Department or the Fontana city Police Department for the following Penal Code violations:

- Fighting
- Vandalism/ Tagging/Graffiti
- Truancy
- Possession of a Weapon
- Possession of marijuana/ drugs
- Possession or consumption of alcohol
- **The above list is not all inclusive of the infractions for student citation.**

Behavior Consequences & Suspension and Expulsion Ed Codes

Some situations may warrant an automatic referral to administration for suspension and possible expulsion. The California Education Code of discipline will be the basis for determining the appropriate consequence. Students who are suspended are not allowed on campus during their suspension period.

Parents, students, and staff should use this guide to understand the consequences as they apply to various infractions and/or violations. It is important to recognize that this information serves merely as a guide of what may happen with the understanding that the final decision is at the discretion of the administration. All consequences are subject to change based on the facts collected during the investigation of each case.

Parent contact may include phone calls to parents, parent meetings, parent conferences with school personnel and/or teachers, and intervention team meetings.

Offense	1 st	2 nd	3 rd or more
Ed. Code 48900 (a1) caused, attempted to cause, or threatened to cause physical injury to another person (fighting)	Formal Restorative Conference, 2 Days of Lunch Reflection, Reintegration Meeting, possible citation, and parent contact	Formal Restorative Conference, No-Fight Contract, 1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Reintegration Meeting, possible citation, possible recommendation for expulsion, and parent contact
Ed. Code 48900 (a1) Threats/Intimidation	Formal Restorative Conference, 2 Days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), No-Fight Contract, possible citation, and parent contact	1-5 days of suspension, Multi-Tiered Systems of Support (MTSS) Intervention Meeting, Reintegration Meeting, possible citation, and parent contact
Ed. Code 48900 (a 1) Verbal Altercations	Climate Culture Coach or Counselor facilitated conflict resolution, behavior contract, and parent contact	1-3 days of Lunch Reflection, No-Fight Contract, possible citation, and parent contact	1-3 days of suspension, 1-3 days Alternative Learning Center (ALC), No-Fight Contract, possible citation, and parent contact
Ed. Code 48900 (a 2) Battery	Formal Restorative Conference, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), No-Fight Contract, possible citation, and parent contact	1-5 days of suspension, Multi-Tiered Systems of Support (MTSS) Intervention Meeting, Reintegration Meeting, possible citation, and parent contact
Ed. Code 48900 (b) Weapon	Formal Restorative Conference, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Reintegration Meeting, possible citation/arrest, possible recommendation for

			expulsion, and parent contact
Ed. Code 48900 (b) Dangerous Object	Formal Restorative Conference, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Reintegration Meeting, possible citation/arrest, possible recommendation for expulsion, and parent contact
Ed. Code 48900 (c) Possession of Drugs/Under the influence	Recommendation for Alcohol and Other Drugs (AOD) Program, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Reintegration Meeting, possible citation, possible recommendation for expulsion, and parent contact
Ed. Code 48900 (d) Selling or offering any controlled substances	Recommendation for Alcohol and Other Drugs (AOD) Program, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Reintegration Meeting, possible citation/arrest, possible recommendation for expulsion, and parent contact
Ed. Code 48900 (e) robbery or extortion	Formal Restorative Conference, 2 days of Lunch Reflection, possible citation, and parent contact	Formal Restorative Conference, 1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Reintegration Meeting, possible citation/arrest, possible recommendation for expulsion, and parent contact
Ed. Code 48900 (f) Damage to school property or private property	Formal Restorative Conference, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Multi-Tiered Systems of Support (MTSS) Intervention Meeting, Reintegration Meeting, possible citation, and parent contact
Ed. Code 48900 (j) Possession of Drugs/Under the influence	Recommendation for Alcohol and Other Drugs (AOD) Program, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, Multi-Tiered Systems of Support (MTSS) Intervention Meeting, Reintegration Meeting, possible citation, and parent contact

Ed. Code 48900 (k) Defiance/Disruption	Classroom progressive discipline – must be documented in Q (Visit/Referrals)	1-3 days of Lunch Reflection, parent contact, and parent shadow recommendation	1-5 days of Alternative Learning Center (ALC), parent contact, and parent shadow recommendation
Ed. Code 48900 (k) Minor Campus Disruption	1-3 days of Lunch Reflection and parent contact	1-3 days of Alternative Learning Center (ALC), parent contact, parent shadow recommendation	1-5 days of ALC, parent contact, parent shadow highly recommended
Ed. Code 48900 (k) Major Campus Disruption	Formal Restorative Conference, 1-3 days of Lunch Reflection and parent contact	1-3 days of Alternative Learning Center (ALC), parent contact, parent shadow recommendation	3-5 days of ALC, Multi-Tiered Systems of Support (MTSS) Intervention Meeting, parent contact, parent shadow highly recommended
Ed. Code 48900 (k) No show to Detentions	Reassign	Teacher phone call to parent/guardian. Document in Q (Visits/Referrals)	1-3 days of Lunch Reflection and parent contact
Ed. Code 48900 (k) No show to After School Work Program	Reassign	Teacher phone call to parent/guardian. Document in Q (Visits/Referrals)	1-3 days of Lunch Reflection and parent contact
Ed. Code 48900 (k) Unapproved Use of Cell Phones/Earbuds	Student may pick up the item from the front office at the end of day, documented in Q Visits, and parent contact	Student may pick up the item after the front office holds item 5 school days, unless picked up by parent/guardian, documented in Q visits, and parent contact	Students may pick up the item after the front office holds item 10 school days unless picked up by parent/guardian
Ed. Code 48900 (k) Inappropriate Use of Laptop	1-2 days of Lunch Reflection and parent contact	1-2 days of Alternative Learning Center (ALC) and parent contact	3-5 days of ALC, Multi-Tiered Systems of Support (MTSS) Intervention Meeting, parent contact
Ed. Code 48900 (k) Dress Code Violations	Change clothes or wear school loaner	1 day of Lunch Reflection and parent contact	1-3 days of Lunch Reflection and parent contact
Ed. Code 48900 (l)	Formal Restorative Conference, 2 days of	1 day of Alternative Learning Center	1-5 days of suspension, Multi-

Receiving Stolen Property	Lunch Reflection, possible citation, and parent contact	(ALC), possible citation, and parent contact	Tiered Systems of Support (MTSS) Intervention Meeting, Reintegration Meeting, possible citation/arrest, and parent contact
48900 (v) Truancy	1-3 days of Lunch Reflection, possible citation, home visit, and parent contact	1-3 days of Alternative Learning Center (ALC), possible citation, refer to Child Welfare and Attendance (CWA) for home visit support	3-5 days of ALC, parent conference with possible citation for truancy, and begin School Attendance Review Board (SARB) process
Ed. Code 48900.2 Sexual Harassment	Formal Restorative Conference, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days of suspension, 1-3 days of ALC, Reintegration Meeting, possible citation, and parent contact
Ed. Code 48900.7 Terroristic Threat	Formal Restorative Conference, 2 days of Lunch Reflection, possible citation, and parent contact	1 day of Alternative Learning Center (ALC), possible citation, and parent contact	1-5 days suspension, Reintegration Meeting, possible recommendation for expulsion, possible citation/arrest, and parent contact



**FONTANA UNIFIED SCHOOL DISTRICT
UNIFORM COMPLAINT PROCEDURES (UCP)
ANNUAL NOTICE
2023-2024**

For stakeholders including students, employees, parents/guardians of its pupils, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Fontana Unified School District (FUSD) has the primary responsibility for compliance with federal and state laws and regulations. The District has established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees, and the non-compliance of our Local Control and Accountability Plan (LCAP).

The UCP Annual Notice is also available on our website at www.fusd.net.

The district requires that school personnel take immediate steps to intervene when safe to do so when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. The District will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code Sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Accommodations for Pregnant and Parent Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability (LCAP)
- Migrant Education
- Physical Education Instructional Materials
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement

- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Additionally, any other state or federal education program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by the district.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of FUSD

Fontana Unified School District will post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, and pupils formerly in Juvenile Court now enrolled in the school district.

We advise complainants of the opportunity to appeal an Investigation Report regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state and federal discrimination, harassment, intimidation, or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California Health and Safety Code (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California Health and Safety Code (HSC) a notice shall be posted in each California state preschool program classroom operated in any school in FUSD.

The notice is in addition to this UCP annual notice and addresses parents, guardians, students, and teachers of (1) health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) that apply to California state preschool programs pursuant to Section 1596.7925 of the HSC, and (2) the location at which to obtain a form to file a complaint.

Contact Information

Complaints within the scope of the Uniform Complaint Procedures are to be filed with the person responsible for processing complaints:

Equity Office
Associate Superintendent, Student Services
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194
TITLEIX@fUSD.net

Title IX Officer
Director, Certificated Human Resources
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194
TITLEIX@fUSD.net

The above contacts are knowledgeable about the laws and programs they are assigned to investigate in Fontana Unified School District.

A copy of the District's UCP policies and procedures is available free of charge at the District Office or on the District website: www.fUSD.net.

Nondiscrimination Statement

The Fontana Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment), or bullying based on a person's actual or perceived ancestry, color, disability, race, ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer: Craig Baker, Associate Superintendent, Student Services at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29194 TitleIX@fUSD.net; Title IX Coordinator: Caroline Labonte, Director, Certificated Human Resources, at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29045 TitleIX@fUSD.net; and 504 Coordinator: Lauri Martin, Director, Online Learning and Alternative Programs, at 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, extension 29077 504Coordinator@fUSD.net.

Policy 5145.3: Nondiscrimination/Harassment

Status: ADOPTED

Original Adopted Date: 02/07/2001 | **Last Revised Date:** 09/09/2020 | **Last Reviewed Date:** 09/09/2020

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities which may have an impact or create a hostile environment at school.

The Governing Board desires to provide a safe school environment that allows all students equal access to and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, sexual harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race or ethnicity, color, ancestry, national origin, nationality, ethnic group identification, religion, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, immigration status, or association with a person or group with one or more of these actual or perceived characteristics.

Unlawful discrimination, including discriminatory harassment, sexual harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also occurs when prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

If school personnel witnesses an act of discrimination, harassment, intimidation, or bullying they shall take immediate steps to intervene when safe to do so.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. In addition, the Superintendent or designee shall post the district's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the district's web site in a manner that is easily accessible to parents/guardians and students, in accordance with law and the accompanying administrative regulation.

NOTICE OF PROCEDURAL RIGHTS AND SAFEGUARDS FOR PARENT AND STUDENT RIGHTS (Section 504)

The Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of the Act is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to nondisabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having, a physical or mental impairment which substantially limits a major life activity such as learning, selfcare, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

Dual Eligibility: Many students will be eligible for educational services under both Section 504 and the Individuals with Disabilities Act (IDEA). Students who are eligible under the IDEA have many specific rights that are not available to students who are eligible solely under Section 504. It is the purpose of this Notice form to set out the rights assured by Section 504 to those disabled students who do not qualify under the IDEA.

The enabling regulations for Section 504 as set out in 34 CFR Part 104 provides parents and/or students with the following rights:

1. You have a right to be informed by the school district of your rights under Section 504. (The purpose of this Notice form is to advise you of those rights) 34 CFR 104.32.
2. Your child has the right to an appropriate education designed to meet his/her individual educational needs as adequately as the needs of no disabled students are met. 34 CFR 104.33
3. Your child has the right to free educational services except for those fees that are imposed on nondisabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.
4. Your child has a right to placement in the least restrictive environment. 34 CFR 104.34.
5. Your child has a right to facilities, services, and activities that are comparable to those provided for nondisabled students. 34 CFR 104.34.
6. Your child has a right to an evaluation prior to an initial Section 504 placement and any subsequent significant change in placement. 34 CFR 104.35.
7. Testing and other evaluation procedures must conform with the requirements of 34 CFR 104.35 as to validation, administration, areas of evaluation, etc., The district shall consider information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social and cultural background, adaptive behavior, physical or medical reports, student grades, progress reports, parent observations, anecdotal reports, and MAPS/CAASPP scores. 34 CFR 104.35.
Section 504 21/22
8. Placement decisions must be made by a group of persons (i.e., the Section 504 Committee), including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35.
9. If eligible under Section 504, your child has a right to periodic reevaluations, generally every three

years. 34 CFR 104.35.

10. You have the right to notice prior to any action by the district regarding the identification, evaluation, or placement of your child. 34 CFR 104.36.
11. You have the right to examine relevant records. 34 CFR 104.36.
12. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36.
13. If you wish to challenge the actions of the district's Section 504 Committee regarding your child's identification, evaluation, or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator (Coordinator of Alternative Education, 9680 Citrus Avenue, Building B, Fontana, CA (909) 357-5000 Ext. 29077) within ten (10) calendar days from the time you received written notice of the Section 504 Committee's action(s). A hearing will be scheduled before an impartial hearing officer and you will be notified in writing of the date, time, and place for the hearing.
14. If you disagree with the decision of the impartial hearing officer, you have a right to a review of that decision by a court of competent jurisdiction. 34 CFR 104.36.
15. On Section 504 matters other than your child's identification, evaluation, and placement, you have a right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint to reach a prompt and equitable resolution.
16. You also have a right to file a complaint with the Office of Civil Rights. The address of the Regional Office which covers California is:

United States Department of Education
Office for Civil Rights, Region IX Old Federal Building
50 United Nations Plaza, Room 239 San Francisco, California 94102



FONTANA UNIFIED SCHOOL DISTRICT

Legal Notice for Pupils and Parents/Guardians

Bullying and Harassment



The Fontana Unified School District prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived race or ethnicity, color, ancestry, national origin, nationality, ethnic group identification, age, religion, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression, immigration status, or association with a person or group with one or more of these actual or the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance occurring within a District school.

Bullying is defined as any **severe or pervasive** physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils directed toward one or more pupils that has or can be reasonably predicted to have the effect of causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health, academic performance, or ability to participate in school activities.

Complaints of unlawful discrimination, harassment, intimidation, or bullying are investigated through the Uniform Complaint Process. For a complaint form or additional information, contact: Fontana Unified School District, Equity Compliance Officer: Craig Baker, Senior Executive Director, Student Services, at 9680 Citrus Avenue, Fontana, CA 92335, (909) 357-5000, EXT 29194, TitleIX@fUSD.net and Title IX Officer: Linda Young, Director, Certificated Human Resources, 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, EXT 29045, TitleIX@fUSD.net or on the internet at www.fUSD.net.

REPORT IT

Any person that has been a victim of, or witnessed bullying or harassment on school grounds, during school activities, or going to and coming from school is highly encouraged to report the incident immediately to an administrator, teacher, or other adult personnel on campus. Students have an option of reporting the incident anonymously through the Bullying/Harassment Complaint form located at the school, or through the We Tip Hotline at 1-855-86-Bully (1-855-862-8559).



INVESTIGATION

The principal or designee shall promptly investigate all complaints of bullying or sexual harassment. The student who filed the complaint shall have an opportunity to describe the incident, present witnesses and other evidence of the bullying or harassment, and put his/her complaint in writing. The school administration shall investigate the accusation and shall determine appropriate action.

TRANSFER REQUEST

A child that has been reported as the victim of a violent offense or bullying as defined by state law is entitled to transfer to another school within or outside the District, under California Education Code 46600 (b). Placement at a requested school is contingent upon space availability. Transfer requests can be obtained online at www.fUSD.net/transfers.



Revised 9/3/2020



FONTANA UNIFIED SCHOOL DISTRICT NOTICE OF STUDENT POLICY PROHIBITING SEXUAL HARASSMENT

BP/AR 5145.7 - Sexual Harassment; BP/AR 1312.3 - Uniform Complaint Procedures

Examples of types of conduct which are prohibited, and which may constitute sexual harassment include:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion

**To Report a Complaint of Sexual Harassment or Obtain Additional Information Related to this Posting, You May Contact Any School Site Administrator or Below:
Craig Baker, Equity Officer 909-357-5000, ext. 29194 or craig.baker@fusd.net**

Any Student Reporting Incidents of Sexual Harassment (Complainant and/or Victim):

- Has the right to file a formal written complaint with the District.
- Will be provided support services by the District/school site upon receipt of their complaint, which may include counseling, academic support services, and/or a "no contact" order.
- May agree to engage in procedures to informally resolve their complaint, as appropriate under AR 1312.3.
- Will be given the opportunity to explain and provide evidence related to their complaint.
- Will receive notice of the outcome of their complaint, as described in AR 1312.3.
- Will receive information about how to appeal the outcome of their complaint to the California Department of Education, should they disagree with it, within 15 calendar days of the district's decision, as described in AR 1312.3.
- May file their complaint directly with the US Department of Education, Office for Civil Rights.

The Individual Named in the Complaint (Respondent/Alleged Offender):

- Will be informed of the claims brought forth against them.
- Will be provided support services by the District/school site, while any complaint is pending against them, which may include counseling, academic support services, and/or a "no contact" order.
- May agree to engage in procedures to informally resolve the complaint brought forth against them, as appropriate under AR 1312.3.
- Will be given the opportunity to respond to and provide evidence related to the complaint.
- Will receive notice of the outcome of the complaint brought forth against them, as described in AR 1312.3.

The District/School Site:

- Will report complaints of sexual harassment to the District's Title IX Coordinator or designee for processing. The designee will initiate an investigation into the complaint. At the conclusion of the investigation, the designee will issue notice of the outcome to the Complainant/Victim and Respondent/Alleged Offender, in accordance with AR 1312.3.
- Will assist in providing support services for the Complainant/Victim and Respondent/Alleged Offender while any complaint is pending.
- Will keep all complaints and allegations of sexual harassment confidential, except as necessary to carry out the investigation or take other subsequent necessary action.
- Will implement appropriate corrective actions in cases where there has been a violation of District policy.

Policy 5145.7: Sexual Harassment

Status: ADOPTED

Original Adopted Date: 05/19/1993 | **Last Revised Date:** 10/21/2020 | **Last Reviewed Date:** 10/21/2020

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint, or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through Title IX complaint procedures or uniform complaint procedures, as applicable, and shall offer supportive measures to the complainant.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed instances of sexual harassment even when the alleged victim of the harassment has not complained.
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved.
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students.
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made.

7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues.
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

Regulation 5145.71: Title IX Sexual Harassment Complaint Procedures

Status: ADOPTED

Original Adopted Date: 08/16/2022 | **Last Reviewed Date:** 08/16/2022

Administrative Regulation
Title IX Sexual Harassment Complaint Procedures
AR 5145.71
Students

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a student, while in an education program or activity in which a district school exercises substantial control over the context and respondent, was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

All other sexual harassment complaints or allegations brought by or on behalf of students shall be investigated and resolved in accordance with BP/AR 1312.3 – Uniform Complaint Procedures. The determination of whether the allegations meet the definition of sexual harassment under Title IX shall be made by the district's Title IX Coordinator.

Because the complainant has a right to pursue a complaint under BP/AR 1312.3 for any allegation that is dismissed or denied under the Title IX complaint procedure, the Title IX Coordinator shall ensure that all requirements and timelines for BP/AR 1312.3 are concurrently met while implementing the Title IX procedure.

Reporting Allegations/Filing a Formal Complaint

A student who is the alleged victim of sexual harassment or the student's parent/guardian may submit a report of sexual harassment to the district's Title IX Coordinator using the contact information listed in AR 5145.7 – Sexual Harassment or to any other available school employee, who shall forward the report to the Title IX Coordinator within one day of receiving the report.

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of the right to file a formal complaint and the process for filing a formal complaint. (34 CFR 106.44)

A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations when a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations, including as part of the district's obligation to not be deliberately indifferent to known allegations of sexual harassment. In such cases, the Title IX Coordinator shall provide the alleged victim notices as required by the Title IX regulations at specific points in the complaint process.

The Title IX Coordinator, investigator, decision-maker, or facilitator of an informal resolution process shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. Such persons shall receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures and shall consider the complainant's wishes with respect to the supportive measures implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be nondisciplinary, nonpunitive, and designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment. Supportive measures may include, but are not limited to, counseling, course-related adjustments, modifications of class schedules, mutual restrictions on contact, increased security, and monitoring of certain areas of the campus. (34 CFR 106.30, 106.44)

The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)

Emergency Removal from School

A student shall not be disciplined for alleged sexual harassment under Title IX until the investigation has been completed. However, on an emergency basis, the district may remove a student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's right under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

Dismissal of Complaint

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint in which the alleged conduct did not occur in the district's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no

longer enrolled or employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly send written notice of the dismissal and the reasons for the dismissal simultaneously to the parties, and shall inform them of their right to appeal the dismissal of a formal complaint or any allegation in the complaint in accordance with the appeal procedures described in the section “Appeals” below. (34 CFR 106.45)

If a complaint is dismissed, the conduct may still be addressed pursuant to BP/AR 1312.3 – Uniform Complaint Procedures as applicable.

Informal Resolution Process

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties’ voluntary, written consent to the informal resolution process
3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student

Written Notice

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district’s complaint process, including any informal resolution process.
2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, new Title IX allegations arise about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

3. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process

4. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence.
5. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process.

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker and shall inform the parties that, if at any time a party has concerns regarding conflict of interest or bias regarding any of these persons, the party should immediately notify the title IX Coordinator.

Investigation Procedures

During the investigation process, the district's designated investigator shall: (34 CFR 106.45)

1. Provide an equal opportunity for all parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney.
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties.
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate.
6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence obtained as part of the investigation that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness.
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the Determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's

prior sexual behavior with respect to the respondent and are offered to prove consent. (34 CFR 106.45)
Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do not conflict with the Title IX requirements.

Written Decision

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

After the investigative report has been sent to the parties but before reaching a determination regarding responsibility, the decision-maker shall afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

The written decision shall be issued within 60 calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

In making this determination, the decision-maker shall use the “preponderance of the evidence” standard for all formal complaints of sexual harassment. The same standard of evidence shall be used for formal complaints against students as for complaints against employees. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process.
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district’s code of conduct or policies to the facts
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district’s educational program or activity will be provided by the district to the complainant
6. The district’s procedures and permissible bases for the complainant and respondent to appeal

Appeals

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

An appeal must be filed in writing within 10 calendar days of receiving the notice of the decision or dismissal, stating the grounds for the appeal, and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered.

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

The district's decision may be appealed to the California Department of Education within 30 days of the written decision in accordance with BP/AR 1312.3.

Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights within 180 days of the date of the most recently alleged misconduct.

The complainant shall be advised of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable.

Remedies

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

Corrective/Disciplinary Actions

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the Section "Supportive Measures," until the complaint procedure has been completed and a determination responsibility has been made. (34 CFR 106.44)

For students in grades 4-12, discipline for sexual harassment may include suspension and/or expulsion. After the completion of the complaint procedure, if it is determined that a student at any grade level has committed sexual assault or sexual battery at school or at a school activity off school grounds, the principal or Superintendent shall immediately suspend the student and shall recommend expulsion. (Education Code 48900.2, 48915)

Other actions that may be taken with a student who is determined to be responsible for sexual harassment include, but are not limited to:

1. Transfer from a class or school as permitted by law
 2. Parent/guardian conference
 3. Education of the student regarding the impact of the conduct on others
 4. Positive behavior support
 5. Referral of the student to a student success team
 6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
- When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

Record-Keeping

The Superintendent or designee shall maintain, for a period of seven years: (34 CFR 106.45)

1. A record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, and any appeal or informal resolutions and the results therefrom.
2. A record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment, including the district's basis for its conclusion that its response was not deliberately indifferent, the measures taken that were designed to restore or preserve equal access to the education program or activity, and, if no supportive measures were provided to the complainant, the reasons that such a response was not unreasonable in light of the known circumstances.
3. All materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public.



Our Shared Vision

Fontana Unified is a community united to ensure that every student is prepared for success in college, career, and life.

Our Core Values

Teamwork and Respect
Excellence and Achievement
Responsibility and Accountability
Equity and Opportunity
Dedication and Commitment

Our Three Cornerstones of Success



Every Student Successful: Schools demonstrate a relentless focus on preparing students for success in college, career and life.

Engaging Schools: Schools have the high-quality resources, leaders and teachers to provide the comprehensive learning environment required for a world-class education.

Empowered Communities: Schools cultivate healthy environments and meaningful partnerships with families and communities to support student achievement in and out of school.

Our Goals and Budget Priorities



1. Increase proficiency and strategic thinking
2. Promote multilingualism and multiculturalism
3. Increase graduation and college and career readiness



4. Cultivate effective teachers and leaders
5. Engage students and decrease dropout rates



6. Strengthen family and community engagement
7. Promote healthy environments

Adopted by the Fontana Unified School District Board of Education on June 15, 2016.

LAPTOP TROUBLESHOOTING TIPS

Issues with your 1:1 Device? Try these helpful tips before swapping it out.



Touch Screen Malfunction?

- Restart the laptop
- Check for visible damage to screen
- Fold laptop to tablet mode then back to desktop mode
- Use a soft cloth to clean your laptop screen (No Chemicals)
- Use provided stylus or your finger when using the touchscreen



Extending Your Battery Life

- Reduce screen brightness
- Close apps not being used
- Turn off Bluetooth if not using
- Close browser tabs not being used



Battery Not Charging?

- Test with known functional charger
- Reduce screen brightness
- Close apps not being used
- Turn off Bluetooth if not using
- Close browser tabs not being used



WiFi or Internet Issues?

- Restart the laptop
- Make sure Wi-Fi is turned on, check the signal meter
- Make sure airplane mode is **OFF**
- Make sure you are connected to FUSD Network



Speaker Issues? 🗣️

- Restart the laptop
- Find the Software Center icon on the desktop and install the "Fix Audio Issues"
- Confirm correct audio output is selected (Right click audio icon in tray)
- Confirm the volume is not muted for external speakers (Right click audio icon in tray)
- If headphones have mute function, make sure the headphones are not muted

Microphone Issue?

- Are the headphone plugged in all the way?
- Make sure the right input setting is selected



Login Issues?

- Make sure your Username is your student ID number
- Make sure you are typing in your password correctly
- Forgot your password (**Teachers, Office staff, Librarians** can reset your password)

Still having issues?
VISIT YOUR LIBRARY TO HAVE YOUR LAPTOP EXCHANGED

	<p align="center">BRITANNICA SCHOOL</p> <p>Go to www.fusd.net > For Students > Britannica School > Middle Research database topics, citations</p> <p>Home Access</p> <p>Username: Fusdlibrary</p> <p>Password: Fontana1!</p> <p>Suggested Learning Level: Middle</p>
	<p align="center">GALE DATABASE</p> <p>Go to www.fusd.net > For Students > Gale Database</p> <p>Research database topics, save research highlights and notes, citations and bibliography</p> <p>Home Access</p> <p>Password: fusd</p> <p>(Log-in page will say Fontana Unified School District)</p> <p>Suggested Databases: Research in Context (Basic Research), Student Resources in Context (Basic Research), Biographies, Opposing Viewpoints</p>
	<p align="center">PROQUEST</p> <p>Go to www.fusd.net > For Students > ProQuest</p> <p>Research database topics, citations</p> <p>Home Access</p> <p>ID: Fusdlibrary</p> <p>Password: Fontana1!</p> <p>Suggested Databases: Discoverer (Basic Research), Knowledge Source (Pro/Con Issues), Culture-Grams (Maps & Facts)</p>
	<p align="center">TEACHINGBOOKS.NET</p> <p>Go to www.fusd.net > For Students > TeachingBooks</p> <p>Access lessons, activities and resources for classroom novels</p> <p>Home Access: No password necessary if accessed through fusd.net student portal</p>
	<p align="center">WORLD BOOK ONLINE</p> <p>Go to www.fusd.net > For Students > World Book</p> <p>Research database topics, research tips and citation builder.</p> <p>Home Access</p> <p>ID: fontana</p> <p>Password: fusd</p> <p>Suggested Databases:</p> <p>Student (Basic Research & Citation Builder), Timelines (Interactive Historical Timelines), Discover</p>

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	31	Monday	✓	1	Tuesday	✓	2	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...Try to be a rainbow in someone else's
cloud ~Maya Angelou



	3	Thursday	✓	4	Friday	✓	5	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							6	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

August 2023

Goals and To-Do's

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	7	Monday	✓	8	Tuesday	✓	9	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about...Always be a first-rate version of yourself instead of a second-rate version of somebody else ~ Judy Garland



	10	Thursday	✓	11	Friday	✓	12	Saturday	✓	
Language Arts										
Math							13	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:						Parent/Guardian:				

August 2023

Goals and To-Do's

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		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	14	Monday	✓	15	Tuesday	✓	16	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Language Arts	17	Thursday	✓	18	Friday	✓	19	Saturday	✓	
Math							20	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:				Parent/Guardian:						

August 2023

Goals and To-Do's

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	21	Monday	✓	22	Tuesday	✓	23	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about...Go boldly and honestly through the world. Learn to love the fact that there is nobody else quite like you ~ Daniel Radcliffe



	24	Thursday	✓	25	Friday	✓	26	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							27	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
	Parent/Guardian:						Parent/Guardian:			

August 2023

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27	28	29	30	31		

September 2023

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

Goals and To-Do's

	28	Monday	✓	29	Tuesday	✓	30	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about...Faith is taking the first step even when you don't see the whole staircase ~ Martin Luther King Jr.



<i>Language Arts</i>	31	Thursday	✓	1	Friday	✓	2	Saturday	✓	
<i>Math</i>							3	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

September 2023

Goals and To-Do's

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

	4	Monday	✓	5	Tuesday	✓	6	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									



7	Thursday	✓	8	Friday	✓	9	Saturday	✓		
Language Arts										
Math						10	Sunday	✓		
Science						HALL PASS				
						Date	Time	Location	Sign	
Social Studies										
PE										
Electives										
Parent/Guardian:			Parent/Guardian:							

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

	11	Monday	✓	12	Tuesday	✓	13	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about... If you don't like something, change it. If you can't change it, change your attitude ~ Maya Angelou



	14	Thursday	✓	15	Friday	✓	16	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							17	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:			Parent/Guardian:							

September 2023

Goals and To-Do's

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

	18	Monday	✓	19	Tuesday	✓	20	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about...Never look down on anybody unless you're helping them up.~ Jesse Jackson



	21	Thursday	✓	22	Friday	✓	23	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							24	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
	Parent/Guardian:						Parent/Guardian:			

September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Goals and To-Do's

	25	Monday	✓	26	Tuesday	✓	27	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about... Achievable goal are the first steps to self-improvement ~ J.K. Rowling



	28	Thursday	✓	29	Friday	✓	30	Saturday	✓
<i>Language Arts</i>									
<i>Math</i>							1	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
	Parent/Guardian:					Parent/Guardian:			

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Goals and To-Do's

	2	Monday	✓	3	Tuesday	✓	4	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Something to think about... If you tell the truth, you don't have to remember anything ~ Mark Twain



	5	Thursday	✓	6	Friday	✓	7	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							8	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Goals and To-Do's

	9	Monday	✓	10	Tuesday	✓	11	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Something to think about...Life itself is your teacher, and you are in a state of constant learning ~ Bruce Lee



	12	Thursday	✓	13	Friday	✓	14	Saturday	✓
<i>Language Arts</i>									
<i>Math</i>							15	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
Parent/Guardian:						Parent/Guardian:			

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Goals and To-Do's

	16	Monday	✓	17	Tuesday	✓	18	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		



19	Thursday	✓	20	Friday	✓	21	Saturday	✓		
Language Arts										
Math						22	Sunday	✓		
Science						HALL PASS				
						Date	Time	Location	Sign	
Social Studies										
PE										
Electives										
Parent/Guardian:					Parent/Guardian:					

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Goals and To-Do's

	23	Monday	✓	24	Tuesday	✓	25	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		



Language Arts	26	Thursday	✓	27	Friday	✓	28	Saturday	✓	
Math							29	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:				Parent/Guardian:						

October 2023

November 2023

Goals and To-Do's

S	M	T	W	T	F	S
1	2	2	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	30	Monday	✓	31	Tuesday	✓	1	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...Great things are done by a series of small things brought together ~ Vincent Can Gogh



	2	Thursday	✓	3	Friday	✓	4	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							5	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Goals and To-Do's

	6	Monday	✓	7	Tuesday	✓	8	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Something to think about...Tell me and I forget. Teach me and I remember.
Involve me and I learn ~ Benjamin Franklin



	9	Thursday	✓	10	Friday	✓	11	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							12	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Goals and To-Do's

	13	Monday	✓	14	Tuesday	✓	15	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about...Success consists of getting up just one more time than you fell ~ Oliver Goldsmith



	16	Thursday	✓	17	Friday	✓	18	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							19	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Goals and To-Do's

	20	Monday	✓	21	Tuesday	✓	22	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Something to think about..The biggest adventure you can take is to live the life of your dreams ~ Oprah Wifrey



	23	Thursday	✓	24	Friday	✓	25	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							26	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Goals and To-Do's

	27	Monday	✓	28	Tuesday	✓	29	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about...It isn't what's in your pocket that makes you thankful, but what you have in your heart ~ Anonymous



	30	Thursday	✓	1	Friday	✓	2	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							3	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

December 2023

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	4	Monday	✓	5	Tuesday	✓	6	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian: Parent/Guardian: Parent/Guardian:									

Something to think about...Life is not so short but that there is always time enough for courtesy ~ Ralph Waldo Emerson



	7	Thursday	✓	8	Friday	✓	9	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							10	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:				Parent/Guardian:						

December 2023

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	11	Monday	✓	12	Tuesday	✓	13	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about... Believe you can, and you are halfway there ~

Theodore Roosevelt



	14	Thursday	✓	15	Friday	✓	16	Saturday	✓
<i>Language Arts</i>									
<i>Math</i>							17	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
Parent/Guardian:			Parent/Guardian:						

December 2023

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	18	Monday	✓	19	Tuesday	✓	20	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:			Parent/Guardian:			Parent/Guardian:		

Something to think about ...However difficult life may seem, there is always something you can do, and succeed at. It matters you don't just give up ~ Stephen Hawking



Language Arts	21	Thursday	✓	22	Friday	✓	23	Saturday	✓	
Math							24	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:						Parent/Guardian:				

December 2023

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	25	Monday	✓	26	Tuesday	✓	27	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian: Parent/Guardian: Parent/Guardian:									

Something to think about ...Don't let what you can't do, stop you from doing what you can do ~ John Wooden



	28	Thursday	✓	29	Friday	✓	30	Saturday	✓	
Language Arts										
Math							31	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:		Parent/Guardian:								

January 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	1	Monday	✓	2	Tuesday	✓	3	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

Something to think about...It always seems impossible until it is done ~

Nelson Mandela



	4	Thursday	✓	5	Friday	✓	6	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							7	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:			Parent/Guardian:							

January 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	8	Monday	✓	9	Tuesday	✓	10	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

Something to think about...30 years from now it won't matter what shoes you wore, how your hair looked, or the jeans you bought. What will matter is what you learned and how you used it ~ Anonymous



	11	Thursday	✓	12	Friday	✓	13	Saturday	✓
Language Arts									
Math							14	Sunday	✓
Science							HALL PASS		
							Date	Time	Location
									Sign
Social Studies									
PE									
Electives									
Parent/Guardian:			Parent/Guardian:						

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	15	Monday	✓	16	Tuesday	✓	17	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Dr. Seuss



Language Arts	18	Thursday	✓	19	Friday	✓	20	Saturday	✓	
Math							21	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:						Parent/Guardian:				

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	22	Monday	✓	23	Tuesday	✓	24	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

Something to think about...Shoot for the moon. Even if you miss, you'll land among the stars ~ Les Brown



Language Arts	25	Thursday	✓	26	Friday	✓	27	Saturday	✓	
Math							28	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:						Parent/Guardian:				

February 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

	29	Monday	✓	30	Tuesday	✓	31	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...Attitude is a little thing that makes a big difference

~ Winston Churchill



	1	Thursday	✓	2	Friday	✓	3	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							4	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

February 2024

Goals and To-Do's

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

	5	Monday	✓	6	Tuesday	✓	7	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

Something to think about...The road to success is always under construction ~

Lily Tomlin



	8	Thursday	✓	9	Friday	✓	10	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							11	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

February 2024

Goals and To-Do's

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

	12	Monday	✓	13	Tuesday	✓	14	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian: Parent/Guardian: Parent/Guardian:									

Something to think about... Believe in yourself and all that you are. Know that there is something inside you that is greater than any obstacle ~
Christian D. Larson



	15	Thursday	✓	16	Friday	✓	17	Saturday	✓
<i>Language Arts</i>									
<i>Math</i>							18	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
Parent/Guardian:						Parent/Guardian:			

Goals and To-Do's

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

	19	Monday	✓	20	Tuesday	✓	21	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									



Language Arts	22	Thursday	✓	23	Friday	✓	24	Saturday	✓	
Math	22			23			25	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:				Parent/Guardian:						

March 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	26	Monday	✓	27	Tuesday	✓	28	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...Be somebody who makes everybody feel like a somebody ~ Author Unknown



29	Thursday	✓	1	Friday	✓	2	Saturday	✓							
Math						3	Sunday	✓							
Science						HALL PASS									
Social Studies						Date	Time	Location	Sign						
PE															
Electives															
Parent/Guardian:				Parent/Guardian:											

March 2024

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	4	Monday	✓	5	Tuesday	✓	6	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about... Mirror...Mirror on the wall. There's a LEADER in us all ~ Author Unknown



	7	Thursday	✓	8	Friday	✓	9	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							10	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:			Parent/Guardian:							

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	11	Monday	✓	12	Tuesday	✓	13	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...There is nothing impossible to those who will try. ~
Alexander the Great



	14	Thursday	✓	15	Friday	✓	16	Saturday	✓	
Language Arts										
Math							17	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:		Parent/Guardian:								

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	18	Monday	✓	19	Tuesday	✓	20	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Something to think about...No one is perfect. That is why pencils have erasers

~ Wolfgang Riebe



	21	Thursday	✓	22	Friday	✓	23	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							24	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

March 2024

Goals and To-Do's

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	25	Monday	✓	26	Tuesday	✓	27	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian:		Parent/Guardian:		Parent/Guardian:				

Something to think about...The future belongs to those who believe in the beauty of their dreams ~ Eleanor Roosevelt



	28	Thursday	✓	29	Friday	✓	30	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							31	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

April 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	1	Monday	✓	2	Tuesday	✓	3	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...The expert of anything was once a beginner ~

Helen Hayes



	4	Thursday	✓	5	Friday	✓	6	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							7	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:			Parent/Guardian:							

April 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	8	Monday	✓	9	Tuesday	✓	10	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about... Learning is an adventure. Get the most out of it ~

Author Unknown



	11	Thursday	✓	12	Friday	✓	13	Saturday	✓
<i>Language Arts</i>									
<i>Math</i>							14	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
									Sign
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
Parent/Guardian:						Parent/Guardian:			

April 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	15	Monday	✓	16	Tuesday	✓	17	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...If nothing ever changed, there would be no butterflies ~ Author Unknown



	18	Thursday	✓	19	Friday	✓	20	Saturday	✓	
Language Arts										
Math							21	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:		Parent/Guardian:								

April 2024

Goals and To-Do's

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Language Arts

Math

Science

Social Studies

38

Electives

Something to think about...A bad attitude is like a flat tire. You can't go anywhere until you change it ~ Author Unknown



<i>Language Arts</i>	25	Thursday	✓	26	Friday	✓	27	Saturday	✓
<i>Math</i>							28	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
Parent/Guardian:					Parent/Guardian:				

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Language Arts

Math

Science

Social Studies

PC

Electives

Something to think about..Our greatness weakness lies in giving up. The most certain way to succeed is always to try just one more time ~ Thomas Edison



	2	Thursday	✓	3	Friday	✓	4	Saturday	✓
<i>Language Arts</i>									
<i>Math</i>							5	Sunday	✓
<i>Science</i>							HALL PASS		
							Date	Time	Location
<i>Social Studies</i>									
<i>PE</i>									
<i>Electives</i>									
Parent/Guardian:						Parent/Guardian:			

May 2024

Goals and To-Do's

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	6	Monday	✓	7	Tuesday	✓	8	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...Working hard is important, but there is something that matters even more. BELIEVE IN YOURSELF ~Harry Potter



	9	Thursday	✓	10	Friday	✓	11	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							12	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

May 2024

Goals and To-Do's

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	13	Monday	✓	14	Tuesday	✓	15	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...Winning doesn't always mean being first. Winning means you're doing better than you've done before ~ Bonnie Blair



	16	Thursday	✓	17	Friday	✓	18	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							19	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:			Parent/Guardian:							

May 2024

Goals and To-Do's

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	20	Monday	✓	21	Tuesday	✓	22	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									

Something to think about...The only person you are destined to become, is the person you decide to be ~ Ralph Waldo Emerson



	23	Thursday	✓	24	Friday	✓	25	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							26	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
Parent/Guardian:						Parent/Guardian:				

June 2024

Goals and To-Do's

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	27	Monday	✓	28	Tuesday	✓	29	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

Something to think about...When life changes to be harder. Change yourself to be stronger ~ Author Unknown



	30	Thursday	✓	31	Friday	✓	1	Saturday	✓	
Language Arts										
Math							2	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:						Parent/Guardian:				

Goals and To-Do's

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	3	Monday	✓	4	Tuesday	✓	5	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
<div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div> <div>Parent/Guardian: _____</div>									



Language Arts	6	Thursday	✓	7	Friday	✓	8	Saturday	✓	
Math							9	Sunday	✓	
Science							HALL PASS			
							Date	Time	Location	Sign
Social Studies										
PE										
Electives										
Parent/Guardian:				Parent/Guardian:						

Goals and To-Do's

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	10	Monday	✓	11	Tuesday	✓	12	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

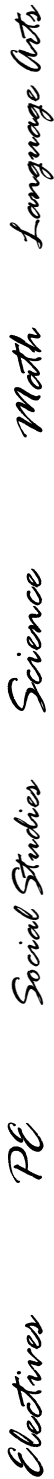


Language Arts	13	Thursday	✓	14	Friday	✓	15	Saturday	✓
Math							16	Sunday	✓
Science							HALL PASS		
							Date	Time	Location
Social Studies									
PE									
Electives									
Parent/Guardian:				Parent/Guardian:					

Goals and To-Do's

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	17	Monday	✓	18	Tuesday	✓	19	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
Parent/Guardian:		Parent/Guardian:		Parent/Guardian:					

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Goals and To-Do's

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	24	Monday	✓	25	Tuesday	✓	26	Wednesday	✓
Language Arts									
Math									
Science									
Social Studies									
PE									
Electives									
	Parent/Guardian: Parent/Guardian: Parent/Guardian:								

Something to think about... To the world you may be one person, but to one person, you may be the world ~ Dr. Seuss



	27	Thursday	✓	28	Friday	✓	29	Saturday	✓	
<i>Language Arts</i>										
<i>Math</i>							30	Sunday	✓	
<i>Science</i>							HALL PASS			
							Date	Time	Location	Sign
<i>Social Studies</i>										
<i>PE</i>										
<i>Electives</i>										
	Parent/Guardian:					Parent/Guardian:				